

WCRJC CORRECTIONS/CD PROGRAM

Referral Sheet

Guideline Requirements

It is the responsibility of the referral source to secure all the appropriate releases of information.

Acceptance of a client will be cleared through supervisory or administrative staff.

A court order must precede or accompany a new client entering the program.

Fax or send the following information to the WCRJC when your client has been ordered in and accepted by the WCRJC.

Referral Source: _____ Agency: _____

Phone number of Referral Source _____

Judge: _____

Name of Adolescent: _____ DOB: _____

Address: _____

Social Security Number: _____

Insurance/MA information: _____

Mother: _____ Telephone Number: _____

Address: _____

Father: _____ Telephone Number: _____

Address: _____

Other Legal Guardian, Name; Address and Telephone Number: _____

Send copies of the following:

- Court Order
- Current Social History
- Previous Psychological Assessments
- Previous placement summaries
- School Records/IEP
- Medical History/Medication being taken
- Health/Suicidal concerns
- If CD, a Rule 25 Chemical Dependency Evaluation