

MINNESOTA GOVERNMENT DATA PRACTICES ACT
2024 INVENTORY OF NOT PUBLIC DATA ON INDIVIDUALS

Clay County	Responsible Authority - Stephen Larson Clay County Administrator		Department/Division GIS & Communications		Employee Work Access
Name of Form, Record, File, System, or Process	Description <i>(Purpose, what it collects, in terms understandable by general public)</i>	Classification	Citation for Classification (Statute, Law, or Rule)	Designee (Name, Title)	(Name, Title)
Contract bid proposals	Copy of bid specs and proposals returned by vendors	Private Until Opened	M.S. 13.37	Mark Sloan, GIS & Communications Director	GIS & Communications Director, GIS Specialist, GIS Technician, Communications Specialist
Emergency procedures	Procedures for handling emergency situations, including infrastructure documentation and staff contact information	Private/ confidential	M.S. 13.37 M.S. 13.43 subd. 4	Mark Sloan, GIS & Communications Director	GIS & Communications Director, GIS Specialist, GIS Technician, Communications Specialist
Plats & Surveys	AutoCAD dwg and dxf files will only be used in house by Clay County GIS staff to update the Parcel Fabric and will not be shared or available publicly.	Nonpublic	M.S. 13.37 subd. 1, sec b (3)	Mark Sloan, GIS & Communications Director	GIS & Communications Director, GIS Specialist, GIS Technician, Communications Specialist
Surveillance Data	Video files from county surveillance cameras	Private	M.S. 13.37	Mark Sloan, GIS & Communications Director	GIS & Communications Director, GIS Specialist, GIS Technician, Communications Specialist