

# Variance Permit Application

Clay County Planning & Zoning  
3510 12<sup>th</sup> Avenue South, PO Box 280  
Moorhead, MN 56561-0280  
Tel (218) 299-5005  
[planning@claycountymn.gov](mailto:planning@claycountymn.gov)

Fee \$225.00

## Owner

Parcel # \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Permit # \_\_\_\_\_  
City \_\_\_\_\_ Date Submitted \_\_\_\_\_  
State, Zip \_\_\_\_\_ 60 Days \_\_\_\_\_  
Day Phone \_\_\_\_\_ Fee \$ \_\_\_\_\_  
Cell Phone \_\_\_\_\_ Date of Hearing: \_\_\_\_\_  
Email \_\_\_\_\_  
Property Address \_\_\_\_\_  
Subdivision \_\_\_\_\_ Twp \_\_\_\_\_ Rng \_\_\_\_\_ Section \_\_\_\_\_

## Applicant

Applicant Same as Owner

Name \_\_\_\_\_  
Address 1 \_\_\_\_\_  
Address 2 \_\_\_\_\_  
City \_\_\_\_\_  
State, Zip \_\_\_\_\_  
Email \_\_\_\_\_  
Day Phone \_\_\_\_\_

1. Explain how you wish to vary from the provisions of the Clay County Land Development Ordinance:

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2. Explain the hardship or practical difficulty imposed if strict application of the ordinance is imposed:

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3. Check all additional supporting documents and data which are being submitted to help explain this project:

- Sketch Plan
- Topographical Map
- Detailed Narrative
- Operation plans
- Engineering plans
- Flood Plain Hydraulic Analysis
- Flood Proofing Plans & Specs
- Others (specify) \_\_\_\_\_

To the best of my knowledge, I certify that the information provided on this application and accompanying documents is true and accurate.

**Applicant signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_