

Policy 4.1 Licensed Units.

The base fee for transient food services (Mobile Food Units, Food Carts, or Temporary Stands) will be waived with documentation of licensure in a local or state jurisdiction. The unit fee will be required, and a license will be issued. Transient food services that operate in one location for greater than 21 days in succession shall provide documentation from the local governing authority to be in the location for a longer period of time.

Definitions:
Food Cart – a food and beverage service establishment that is a non-motorized vehicle self-propelled by the operator. (transient)
Mobile Food Unit – a food and beverage service establishment that is a vehicle mounted unit, either motorized or trailered and readily movable, without disassembling, for transport to another location. The unit can operate no more than 21 days annually at any one place unless it is operated at the site of and in conjunction with a permanent business licensed under Minnesota Statutes Chapter 157 or Chapter 28A. (transient)
Seasonal Permanent Food Stand – a food and beverage service establishment which is a permanent food service stand or building, but operated no more than 21 days annually at any one location. (not transient)
Seasonal Temporary Food Stand - a food and beverage service establishment that is a food stand which is disassembled and moved from location to location, but which operates no more than 21 days annually at any one location. (transient)

Fees

Base Fee (all establishments)\$200 (*Base Fee waived for transient food services if currently licensed under other MN jurisdictions)		
<input type="checkbox"/> Food Cart	\$60	_____
<input type="checkbox"/> Mobile Food Unit	\$60	_____
 <input type="checkbox"/> Seasonal Permanent Food Stand	 \$60	 _____
<input type="checkbox"/> Seasonal Temporary Food Stand	\$60	_____
 Total Fee Calculation	 \$260	 _____
<input type="checkbox"/> If Late Penalty AppliesAdd \$60		
Total Fee Due If Including Late Penalty	\$320	_____

For Office Use Only

Inspector Initials: _____

Check #: _____

Amount: _____

Clay/Wilkin/MHD/Otter Tail

Notice: An NSF check to this department will require an additional service charge of \$30 per check as in Minnesota Statutes, Section 604.113, subd.2 (a). Additional civil penalties may be imposed for nonpayment.

Food Service Information

Complete the following information. If the menu will vary from one event to another, or if the unit will be operated at different locations, please submit the following information for each event. Use separate sheet as necessary.

1. List all food and beverages that will be served at this establishment and include their sources.

2. List all equipment used in this food service operation:

3. What facilities will be provided for hand-washing purposes?

4. Describe the facilities and procedures used for dishwashing.

I certify that the information provided on this application is accurate and complete:

Signature: _____ Date: _____