



Noncertified Death Record Application

Anyone may buy a **noncertified death record** for a Minnesota death. Printed on plain paper, noncertified death records are for informational use only.

MANDATORY: Information about the deceased person - used to locate the requested death record

Subject/Deceased	First name (required)	Middle name (required)	Last name (required)	Name suffix
	Date of death [MM/DD/YYYY] (required)	Date of birth [MM/DD/YYYY] or Age	City of death	County of death (required)
	First parent's name	Second parent's name	Spouse on record (if any)	

The information in this section is REQUIRED.

Requester	Requester name (please print)				
	Mailing address	Apt/Unit #	City	State	ZIP
	Daytime phone	Email			

Request information	Fee	Subtotals
One noncertified death record costs \$13	\$13	\$13
Additional copies are \$6 each <i>if you buy them when you purchase one at \$13.</i>	# of additional copies x \$6	
How do you want your document(s) delivered?	Fees	Choose delivery
First Class Mail	\$0	
USPS Priority Mail (Optional)	\$11.95	
You must pay the full amount for the noncertified records and services that you ask for. Fees are due at the time of application and are non-refundable. <i>Minnesota Statutes, section 144.226.</i>		Total Due \$

How do you want to pay?	
<input type="checkbox"/> Check Check # _____	Make your check or money order payable to Clay County Recorder. DO NOT SEND CASH. Checks returned for non-payment will result in a \$30 charge to you. You could also face civil penalties. <i>Minnesota Statutes, section 604.113, subdivision 2.</i>
<input type="checkbox"/> Money order Money order # _____	

Send application and payment to the Clay County Recorder

Mail to:
 Clay County Recorder
 PO Box 280
 3510 12th Ave S
 Moorhead, MN 56561-0280

If you have **questions**, please contact us at recorder@claycountymn.gov or call 218-299-5031.