

## COUNTY RECORDER



# THE RECORDER

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### The Recorder

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## LAREDO/TAPESTRY TRAINING

Laredo and Tapestry are the products used to search land records online in Clay County. A webinar is being planned to offer training on Laredo and Tapestry. Whether you are a current Laredo/Tapestry user or a potential new user, this training will bring more efficiency and understanding to searching Clay County land records online. "Go To Meeting" will be used along with a conference call to keep it simple. If you would like to receive email notification when this training will be held please make a request to [recorder@co.clay.mn.us](mailto:recorder@co.clay.mn.us) Once we know how many are interested we'll determine how many sessions we need.

**Tip:** Laredo can be downloaded to many different PCs even if you only have one account. The password can be shared within your company. However, only one person can use the password at one time.

## SEARCH CRVs in LAREDO

Now you can search Certificates of Real Estate Value (CRV) in Laredo back to 2011 (paper and eCRVs). We have added some unique features to search CRVs. Search by land use type and/or location within Clay County such as North Moorhead or South Rural (South of Highway 10).

CRVs can be searched by a date range if you are only interested in sales within a certain time frame. Purchase price is entered to help narrow down the results of a search. Learn more by reading the [Tips for Searching CRVs in Laredo](#).

You can subscribe to Laredo for as low as \$50 per month for access from your desktop. Or, visit the Clay County Recorder's Office during regular business hours to use Laredo at no charge on the public stations. We will provide Laredo training to search CRVs, find GIS parcel maps, search by document type or document search group and many other types of searches. Contact us to set up a time to come receive training or to be notified when the Laredo/Tapestry webinar will be held.

[recorder@co.clay.mn.us](mailto:recorder@co.clay.mn.us)



*If you think no  
cares if you're  
alive.....*

*Miss a couple  
house payments.*



*How close was the  
house for sale to  
water?*

*In the basement.*



# eCRV UPDATE

Minnesota Department of Revenue (MDR) wants all real estate document submitters to use e-CRVs. MDR has continued to improve the process:

- An **EDIT** feature has been added. You can create an eCRV with as much information you have, save, an eCRV ID number and a PIN number will be displayed to give you access to edit at a later date.
- eCRVs are **no longer purged after 90 days** if not accepted by the county. Some transactions take longer than 90 days.
- eCRVs **now hold the Social Security numbers (digitally encrypted)** even if you go back into edit.
- You can now cut a legal description from a digital document and paste it into the eCRV. This is a great time saver for those metes and bounds descriptions.

[www.Revenue.state.mn.us/CRV](http://www.Revenue.state.mn.us/CRV)

The e-CRV process was created to work with all types of situations including splits in tax parcels.

CRVs are Certificates of Real Estate Value used when land is sold to clarify many factors related to the land such as property use type and purchase agreement information.

[Find an accepted eCRV.](#)

[Learn more about the eCRV project.](#)

**The best training is to**

[Enter a sample eCRV in a test environment.](#)

# Geographical Information Systems

## CLAY COUNTY LINK|NXG

Clay County LINK|NXG is an online mapping application designed to replace the fourteen year old ArcIMS mapping system. The new map contains all the same information as the old system, but displays it in a much improved interface. This new LINK|NXG application connects to county-wide GIS databases as well as the tax system data. Attributes and maps are updated nightly to provide the most current information possible for all of Clay County. LINK|NXG has been created with goals in mind to decrease the time it takes to complete tasks, improve public service efficiency, and increase the accessibility of GIS data.

You can get to our online mapping sites via the View Maps On-Line button at: [www.gis.co.clay.mn.us](http://www.gis.co.clay.mn.us)

## CITY OF MOORHEAD GIS FEATURES

**Moorhead  
FEMA Floodplain  
Mapper**



**Moorhead  
River Flood  
Stages**



<http://gis.cityofmoorhead.com/FEMAFloodplainMapper/>

<http://gis.cityofmoorhead.com/floodstages/index.html>

# **2013 RRV PREP**

## **Land Description Workshop**

(Red River Valley Property Records Education Partners)

**One day workshop May 16, 2013**

**Fargo Holiday Inn**  
**3803 13<sup>th</sup> Ave S**  
**Fargo, ND 58103**  
**701-282-2700**

This is a “hands on” interactive course for individuals that are required to interpret land descriptions with training provided by licensed land surveyors led by Land Surveyor, **David Landecker** licensed in Minnesota and North Dakota. David has a rich background in land surveying with over 30 years of experience in the land subdivision area. David has also been the Crow Wing County Surveyor and is currently employed at Ulteig where he manages Ulteig’s land survey teams in Minnesota and North Dakota. David also sits as a Governor appointed Land Surveyor on the Minnesota State Board of Architects, Engineers, Land Surveyors, Land Scape Architects, Geoscience & Interior Design (AELSLAGID).

Good descriptions are not easy to write or interpret as they must satisfy the land surveyor, lawyer, title insurer, adjoining, government recording and tax entities and the owner. The objective of this workshop is to further your knowledge and understanding for interpreting land descriptions by enriching your ability to understand the basic foundational aspects, composition standards, description styles, technical definitions and types. Complicated descriptions and legal aspects are not part of this training.

As part of this workshop you will be provided with a measuring scale, compass, protractor, pencil, calculator and paper to enrich your “hands on” experience.

## **REGISTRATION IS LIMITED!!!**

**Deadline for registration is April 25<sup>th</sup>, 2013**

Directions to Holiday Inn, Fargo - If traveling southbound on I-29, take exit 64, hotel will be right in front of you. If traveling northbound on I-29, take exit 64. You will reach a 4-way stop light. Turn left, heading east for 1 block. Hotel is on your right.

**RRV PREP Co-Chairs: Jewel Spies, Cass County Recorder (ND); Peggy Palmes, Market President, TRN Abstract and Title; Sue Cosgriff, President Red River Title Services, Inc. dba Cass County Abstract Co.; and Bonnie Rehder, Clay County Recorder (MN)**

# REGISTRATION FORM

## Land Description Workshop May 16, 2013

### AGENDA

Time		Topic
8:00	8:30	Registration and Continental Breakfast
8:30	8:35	Welcome and Introductions
8:35	10:00	<b>What does the Public Land Survey System and Surveying have to do with description writing?</b>
10:00	10:15	Break - beverages
10:15	12:00	<b>Terminology and fundamentals of descriptions</b>
12:00	1:00	Lunch – Build your own chicken or burger buffet
1:00	2:30	<b>Structure, types, composition and Metes and Bounds</b>
2:30	2:45	Break – Chex mix and beverages
2:45	3:30	<b>Metes and Bounds and Curves</b>
3:30	4:00	<b>Plats, Registered Land Surveys (RLS)</b>
4:00	5:00	<b>Everything you would like to ask a surveyor but were afraid to ask? Land Surveyor Panel Q &amp; A</b>

A confirmation email will be sent or your check will be returned if the class is already full.  
Registration fee includes continental breakfast, lunch, snack and necessary tools. If you prefer your own calculator bring it with. Please PRINT clearly.

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**Office name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State & ZIP** \_\_\_\_\_

**Name of Person(s) Attending:** \_\_\_\_\_  
(Please Print)

Email: \_\_\_\_\_

\_\_\_\_\_  
Email: \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

Registration Fee: \$100 per person – No refunds  
(\$125 if registered after April 25, 2013)

Please make check payable and remit to:

**Clay County Recorder - Workshop  
PO Box 280  
Moorhead, MN 56561-0280**