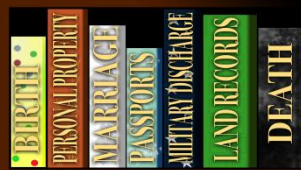


COUNTY RECORDER



THE RECORDER

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The Recorder

J. Bonnie Rehder

Clay County Recorder
Registrar of Titles
Vital Statistics

P.O. Box 280
807 N. 11th St.
Moorhead, MN 56560

P: (218) 299-5031

F: (218) 299-7500

e-mail:

bonnie.rehder@co.clay.mn.us

DiAnn Streifel

Chief Deputy
Deputy Registrar
of Titles

Deputies:

Annette Mahler

Lisa Kunze

Kimberly Savageau



As of December 1, 2011, the Minnesota Department of Revenue encourages all real estate document submitters to use the eCRV in all counties. The eCRV is preferred with paper documents and must be used when eRecording. There are good reasons to embrace the eCRV process.

- Go Green, paperless process
- Protect Social Security numbers of clients
- Ensure legibility of information
- Ensure eCRV is complete to avoid rejection
- State Deed Tax is calculated for you

Here are the steps:

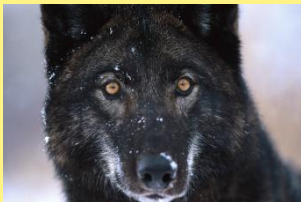
1. Submitters create an eCRV at <http://taxes.state.mn.us/CRV/>
2. Submit the eCRV receipt page with the deed
3. or include the eCRV ID number on the deed

Your organization might want a worksheet to help you gather the information so you have it all in one place when you answer the questions to create the eCRV. Once Social Security numbers are entered and the eCRV is saved the numbers disappear so even county staff can't see them. Less access adds security.





Minnesota has more timber wolves than any other state except Alaska. The research and education provided by the International Wolf Center in Ely have led to the reintroduction of wolves in other parts of the country.



UCCs NO LONGER FILED IN CLAY COUNTY

The Minnesota Secretary of State's Office made some big changes relating to UCCs and the County Satellite agreement with County Recorders. Due to these changes and a decrease in UCCs filed at a local level, the Clay County Recorder's Office will no longer file or search UCCs as of **December 31, 2011**. We will continue to record UCCs attached to real estate and we will continue to process Tax Liens and Tax Lien searches. It appears over half of the 87 counties will no longer act as satellites for the Secretary of State's Office.

So far, our neighbors, **Becker and Norman County Recorder Offices will continue to file and search UCCs**. If you prefer to file or search using paper documents and prefer to keep the fees at a local level please contact Becker or Norman County.

Affidavit of Survivorship following a TODD

Recently I was asked if the Recorder's Office requires a "Clearance Certificate" from Social Services to be recorded at the same time as an Affidavit of Survivorship. In Abstract we won't reject the Affidavit of Survivorship or the Clearance Certificate if they meet the minimum recording requirements. We will record them separately or combined as one document for one fee. In Torrens, YES, we need both documents before a transfer can be made but again we will record separately or combined as one document.

NOTARY TRAINING

This video <http://www.pria.us/i4a/pages/index.cfm?pageID=3721> located on the PRIA website is a good training tool for notaries. Pennsylvania created the video but the basics are the same as MN & ND. The PA Notary Association did a great job making this video.

Notary Renewal Filing Period Is Now Open for Minnesota Notaries.

Minnesota notary commissions are valid for five years and expire on January 31 of the fifth year. Prior to their commission's expiration, notaries must file to renew their commission. As of this year, notaries have a six-month window during which they can file their renewals that began on August 1.

You now have the option of filing either online or by mail. Please visit the website at: <https://notary.sos.state.mn.us> for instructions and forms. There is a \$120 renewal filing fee that can be paid online using a credit card (Visa or Master card) or E-check.

Once renewals are approved, commission certificates are available online for immediate printing. Commission certificates will include additional instructions about registering with the notary's county of residence. The county of residence will charge a \$20 fee due upon registration. In Clay County this registration is done by the County Recorder.