

Law Library Meeting Minutes

10/10/2022

Attendance:

- Judge Rosenfeldt – Clay County Judge
- Megan Kelly – County Attorney's Office
- Samantha Zimmerman – Public Defender Office
- Alexis Madlom – Public Defender Office
- Kate Johnson – Jail Administration
- Carey – Jail Administration
- Crystal Nelson – Court Administration Civil Case Lead
- Emily Lundbolm – Local Attorney and Self-Help Clinic Worker/Volunteer
- Jenna Kahly – Appointed Clay County Commissioner
- Nathaniel Craig - Law Librarian

Financials:

- Still waiting on an answer from Westlaw regarding any possible refunds.
- Westlaw in the jail is currently good with regards to billing.
- The Print account for Westlaw ends at the end of October.
- We are set to renew the Westlaw terminal at the law library at the end of the year.

Motions:

- Motion to adopt the board of trustees made by Judge Rosenfeldt and seconded by Samantha Zimmerman. Motion carried unanimously.
- Judge Rosenfeldt proposed continuing the self-help law library hours as is from now until January and then looking at possibly adding more hours (possibly 2 more hours). Jenna Kahly made the motion to continue the self-help hours as is, the motion was seconded by Judge Rosenfeldt, and carried unanimously.

Miscellaneous:

- The amended Bi-Laws have been signed.
- The texters at the jail are currently working properly for Westlaw use.

Next Meeting:

- We will discuss and follow up on the financial information for the law library.
- Next Meeting time and date will be set via email once there is more information from Westlaw about the financial information.