

**CLAY COUNTY BOARD OF COMMISSIONERS**

**8:30 A.M., TUESDAY, AUGUST 10, 2021**

Rooms A/B, 3<sup>rd</sup> Floor, Courthouse

**MINUTES**

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Kevin Campbell, Jenny Mongeau, Frank Gross, Jenna Kahly, and David Ebinger. Others present: County Administrator Stephen Larson, County Attorney Brian Melton, Human Resource Director Darren Brooke, and Sr. Administrative Asst. Colleen Eck.

**CALL TO ORDER**

Chair Campbell called the meeting to order at 8:30 a.m.

**APPROVAL OF AGENDA**

On motion by Commissioner Gross, seconded by Commissioner Kahly, and unanimously carried, the Board approved the agenda with the addition of "Approval of Agenda" to the agenda.

**CITIZENS TO BE HEARD**

There were no citizens present who wished to be heard.

**APPROVAL OF PAYMENT OF BILLS AND VOUCHERS**

On motion by Commissioner Ebinger, seconded by Commissioner Kahly, and unanimously carried, the Board approved payment of bills and vouchers totaling \$1,304,563 from 137 vendors. From that total, 108 warrants issued were under \$2,000 (\$53,242) and the following 29 were over \$2,000:

Construction Engineers, Inc.	\$626,050	High Point Networks, LLC	\$ 3,888
Lakes Country Service Co-op	\$299,871	Farmers Co-op Oil Co	\$ 3,550
Turner Sand & Gravel, Inc.	\$ 69,756	ANJAAM HOLDINGS, LLC	\$ 3,516
Clay Co Public Health	\$ 68,198	Code 4 Services, Inc.	\$ 3,515
Department of Corrections	\$ 37,537	Dakota Plains Mechanical, Inc.	\$ 3,299
MEnD Correctional Care, LLC	\$ 34,567	Houston Engineering, Inc.	\$ 3,276
Prairie Lakes Solid Waste Authority	\$ 23,552	Stellar Services, LLC	\$ 2,552
Otter Tail Co Public Health	\$ 17,049	Professional Portable X-Ray, Inc.	\$ 2,520
Powerplan	\$ 9,479	Advance Garage Door, Inc.	\$ 2,470
Wegner Psychological & Therapeutic	\$ 4,726	Pete's Gas & Service	\$ 2,426
The Retrofit Companies, Inc.	\$ 4,489	Dean's Bulk Service	\$ 2,258
Norman Co Highway Dept.	\$ 4,149	RDO Equipment Co.	\$ 2,226
Becker Co Public Health	\$ 4,120	Regents of Univ of MN	\$ 2,116
Chiller Systems, Inc.	\$ 4,042	Grainger, Inc.	\$ 2,086
TrueNorth Steel	\$ 4,038		

**APPROVAL OF MINUTES FROM JULY 27, 2021**

On motion by Commissioner Gross, seconded by Commissioner Ebinger, and unanimously carried, the Board approved the minutes from July 27, 2021.

### **ANNUAL PRESENTATION AND BUDGET REQUEST FROM LAKE AGASSIZ REGIONAL LIBRARY**

Executive Director Liz Lynch from Lake Agassiz Regional Library presented with an annual budget request and brochures for services and information. This is the library's 60th year of regional services. They have witnessed a huge increase in downloadable resources. In the past year they received COVID-related grants from the Department of Education and State Library Services for technology and digitizing. The library has been working with Career Force, Legal Aid of MN, and mental health centers. The last increase in funds from the MN Legislature was in 2008. Overall, the library's fund balances are in good shape. They are asking Clay County for a half percent increase for 2022. Commissioner Kahly was acknowledged for her work at the library. All the Commissioners were welcomed to visit and tour the Hawley and Barnesville libraries and the Ulen link site.

### **OVERVIEW AND 2022 FINANCIAL REQUEST FOR GREATER FARGO MOORHEAD ECONOMIC DEVELOPMENT ASSO.**

President and CEO Joe Raso, Greater FM Economic Development Asso., shared a Power Point presentation. He listed the four economic inputs to the regional economy: transfer payments – retirees and government; tourism; higher education; and primary sector businesses (500 - 600). The primary sectors are concerned with work force and physical location. Other deciding factors for a location may be related to their local officials.

Since 2014, the EDC has received \$685,000 of investment from Clay County. The estimated taxes provided back to the County because of EDC assisted projects is \$986,000, a 44% return. Those figures do not include the cities, public schools, and park district. Their request from Clay County remains flat.

The services they provide to Clay County include monthly economic indicators; Business Retention and Expansion outreach; document-ready sites program; community/building/site web-based data system; a virtual community tour; project management; public policy support for primary sector industries; 70 years-experience; serving on Resilient Moorhead Economic Development Advisory Group; serving on Western MN Economic Development Working Group; and engaging with entrepreneurial eco-system work within the County.

Commissioner Mongeau asked how Clay County can collaborate with workforce growth. She mentioned local businesses limiting their hours due to a lack of workforce. Mr. Raso noted that this region seems to be systems poor. He commented on the positive attributes from workforce academies. He added that some state policies may be needed as well as a regional effort and momentum. Some states are paying people to come to their states.

### **REQUEST TO WAIVE PENALTIES FOR LATE PAYMENT OF TAXES FOR TAYLOR RADTKE (LANDLORD)**

Susan Sedevik and Taylor Radtke joined the meeting remotely. A letter was provided ahead of time with another request to waive penalties for late payment of taxes due to COVID-19. Mr. Radtke's request, as a landlord, is due to renters not providing rent payments to him. With the moratorium in place, he is unable to evict anyone. He noted that payments from Rent Help should go directly to him, but he has not received any help. He still has some outstanding taxes but is just asking for penalties to be waived. The Board has waived penalties twice for Mr. Radtke since COVID-19 began. Commissioner Mongeau commented on how difficult this situation must be for landlords. Further discussion ensued regarding taxes still owed by this landlord, setting a precedence for other landlords, and the potential for every landlord to come forth with the same request.

On motion by Commissioner Gross, seconded by Commissioner Ebinger, and carried with one nay vote (Commissioner Kahly), the Board denied the request from Taylor Radtke to waive penalties for late payment of taxes.

**PUBLIC HEARING: CAPITAL IMPROVEMENT PLAN AND NOTICE OF INTENT TO ISSUE CAPITAL IMPROVEMENT BONDS**

On motion by Commissioner Ebinger, seconded by Commissioner Kahly, and unanimously carried, the Board opened the public hearing.

Senior Municipal Advisor Todd Hagen, Ehlers Public Finance Advisors, joined the meeting via Teams. He provided the background information for the intent to issue General Obligation Capital Improvement Bonds. The plan is to sell bonds on September 14<sup>th</sup> that will not exceed \$3.2 million for Capital Improvements. Solid Waste Bonds will be sold on the same date. The timing is good because bonds are really low right now. The Capital Improvement Plan has been available to the public since the public hearing was advertised locally. All eight points that State Statute requires were included.

On motion by Commissioner Ebinger, seconded by Commissioner Kahly, and unanimously carried, the Board closed the public hearing.

On motion by Commissioner Gross, seconded by Commissioner Ebinger , and unanimously carried, the Board executed Resolution 2021-30 (*updated numbering*) for the Capital Improvement Plan and Notice of Intent to Issue General Obligation Capital Improvement Bonds not to exceed \$3.2 million.

**RESOLUTION 2021-30**

**GIVING PRELIMINARY APPROVAL FOR THE ISSUANCE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS IN AN AMOUNT NOT TO EXCEED \$3,200,000 AND ADOPTING THE COUNTY OF CLAY, MINNESOTA, CAPITAL IMPROVEMENT PLAN THEREFOR**

A. WHEREAS, the County Board of the County of Clay, Minnesota (the "County") proposes to adopt the County of Clay, Minnesota, Capital Improvement Plan (the "Plan") and to issue its general obligation capital improvement plan bonds (the "Bonds") described in the Plan; and

B. WHEREAS, the County has caused notice of the public hearing on the intention to issue the Bonds and on the proposed adoption of the Plan to be published pursuant to and in accordance with Minnesota Statutes, Section 373.40; and

C. WHEREAS, a public hearing on the intention to issue the Bonds and on the proposed Plan has been held on this date, following published notice of the public hearing as required by law; and

D. WHEREAS, in approving the Plan, the County Board considered for each project and for the plan:

1. The condition of the County's existing infrastructure, including the projected need for repair and replacement;
2. The likely demand for the improvement;
3. The estimated cost of the improvement;
4. The available public resources;
5. The level of overlapping/underlying debt in the County;
6. The relative benefits and costs of alternative uses of the funds;
7. Operating costs of the proposed improvements; and
8. Alternatives for providing services more efficiently through shared facilities with other local governmental units; and

E. WHEREAS, the County Board has determined that the issuance of the Bonds is the best way to finance the capital improvements described in the Plan as authorized under Minnesota Statutes, Section 373.40.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of the County of Clay, Minnesota, as follows:

1. The Plan is hereby in all respects approved.
2. The staff and consultants of the County are hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the Plan in accordance with any applicable laws and regulations.
3. The County gives preliminary approval to issuance of the Bonds in the maximum principal amount of \$3,200,000, provided that if a petition requesting a vote on issuance of the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, is filed with County Auditor by September 9, 2021, the County may issue the Bonds only after obtaining approval of a majority of voters voting on the question at an election.

**APPROVAL OF RESOLUTION 2021-31 PROVIDING FOR THE SALE OF \$3,185,000 GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2021A**

On motion by Commissioner Kahly, seconded by Commissioner Ebinger, and unanimously carried, the Board executed Resolution 2021-31 (*updated numbering*) providing for the sale of \$3,185,000 General Obligation Capital Improvement Plan Bonds, Series 2021A.

**RESOLUTION 2021-31**

**Resolution Providing for the Sale of  
\$3,185,000 General Obligation Capital Improvement Plan Bonds, Series 2021A**

**WHEREAS**, the Board of Commissioners of the Clay County, Minnesota has heretofore determined that it is necessary and expedient to issue the County's \$3,185,000 General Obligation Capital Improvement Plan Bonds, Series 2021A (the "Bonds"), to finance the renovation and expansion of various County facilities identified in the County's Capital Improvement Plan, dated August 10, 2021; and

**WHEREAS**, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Clay County, Minnesota, as follows:

1. **Authorization; Findings.** The Board of Commissioners hereby authorizes Ehlers to assist the County for the sale of the Bonds.
2. **Meeting; Proposal Opening.** The Board of Commissioners shall meet at 8:30 a.m. on September 14, 2021, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. **Official Statement.** In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

**APPROVAL OF RESOLUTION 2021-32 PROVIDING FOR THE SALE OF \$10,130,000 GENERAL OBLIGATION SOLID WASTE REVENUE BONDS, SERIES 2021B**

Commissioner Campbell noted this bond did not require a public hearing. It is for \$10,130,000 General Obligation Solid Waste Revenue Bonds to cover the balance of the Resource Recovery Facility Construction Project. The total anticipated cost of the project is \$20.8 million including the land. The financing package also includes a State Grant of \$7.5 million and \$3.5 million in reserves. There would be coverage up to \$21,130,000 which provides a cushion.

On motion by Commissioner Ebinger, seconded by Commissioner Gross, and unanimously carried, the Board approved Resolution 2021-32 (*updated numbering*) providing for the sale of \$10,130,000 General Obligation Solid Waste Revenue Bonds, Series 2021B.

**Resolution No. 2021-32  
Resolution Providing for the Sale of  
\$10,130,000 General Obligation Solid Waste Revenue Bonds, Series 2021B**

**WHEREAS**, the Board of Commissioners of the Clay County, Minnesota has heretofore determined that it is necessary and expedient to issue the County's \$10,130,000 General Obligation Solid Waste Revenue Bonds, Series 2021B (the "Bonds"), to finance the construction of a portion of the County's resource recovery facility; and

**WHEREAS**, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Clay County, Minnesota, as follows:

1. **Authorization; Findings.** The Board of Commissioners hereby authorizes Ehlers to assist the County for the sale of the Bonds.
2. **Meeting; Proposal Opening.** The Board of Commissioners shall meet at 8:30 a.m. on September 14, 2021, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. **Official Statement.** In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

**APPROVAL OF RESOLUTION 2021-33 AUTHORIZING THE COUNTY TO ENTER INTO A CREDIT ENHANCEMENT PROGRAM AGREEMENT WITH MN PUBLIC FACILITIES AUTHORITY**

Mr. Hagen stated following discussion with bond counsel, they were able to qualify this bond issue for state credit enhancement with the State of MN guaranteeing the bond payments. That moves the AA underlying rating up to a AAA, the highest rating possible. Mr. Hagen will submit it through the state system tomorrow. After that is processed the bond rating call will be the end of August. There is a \$500 application fee which is part of the bond.

On motion by Commissioner Gross, seconded by Commissioner Kahly, and unanimously carried, the Board approved Resolution 2021-33:

**RESOLUTION 2021-33  
Resolution Authorizing the County to Enter into a Credit Enhancement Program Agreement  
with the Minnesota Public Facilities Authority**

**WHEREAS**, the County Board of the County of Clay, Minnesota (the "County") proposes to issue its General Obligation Solid Waste Revenue Bonds (the "Bonds"), the proceeds of which will be used to finance the costs of construction of solid waste facilities; and

**WHEREAS**, the County Board hereby determines it is in the best interests of the County to apply to the Minnesota Public Facilities Authority (the "Authority") for credit enhancement of the Bonds;

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of the County of Clay, Minnesota, as follows:

1. **Approval of the Authority's Credit Enhancement Program Agreement.** The Authority's Credit Enhancement Program Agreement (the "Agreement") is hereby approved, the same being before the County Board and made a part of this resolution by reference.

2. **Authorization to Sign Agreement and Related Forms.** The Chair and the County Auditor are authorized to sign the Agreement on the County's behalf and to execute any other related forms prescribed by the Authority with respect to the Agreement.
3. **Agreement to Comply with Minnesota Statutes, Section 446A.086.** The County is entering into the Agreement with the Authority pursuant to Minnesota Statutes, Section 446A.086 (the "Act") and the County hereby agrees to comply with and be bound by the provisions of the Act.
4. **Submission of the Agreement.** The Chair and the County Auditor are hereby authorized to submit, on the County's behalf, the Agreement to the Authority, together with the nonrefundable application fee in the amount of \$500.

#### **ANNUAL BUDGET PRESENTATION FOR RECORDER'S OFFICE**

County Recorder Kimberly Savageau presented with the Recorder's Office budget. She noted there is a 2.8% increase in revenues due to an increase in general service charges with more documents being recorded. She expects this trend to continue. Expenses for office supplies and computer software vary slightly for 2022 with an overall increase of 1.82% and no new requests.

#### **SOCIAL SERVICES REQUEST TO FILL VACANCY FOR SOCIAL WORKER IN CHILD PROTECTION/CHILD WELFARE SERVICES**

Social Services Director Rhonda Porter and Supervisor Jamie Stewart presented to the Board on a resignation effective August 17. This position is responsible for meeting the State Department of Human Services mandates and does generate some revenue depending on client eligibility and services provided. The position is needed with the amount of caseload responsibilities in the department.

On motion by Commissioner Gross, seconded by Commissioner Kahly, and unanimously carried, the Board approved filling a vacancy for a Social Worker in Child Protection/Child Welfare Services with backfill of positions as needed.

#### **SOCIAL SERVICES REQUEST TO IMPLEMENT PREVIOUSLY APPROVED 2021 SUCCESSION PLANNING BY HIRING TWO ELIGIBILITY WORKERS DUE TO PENDING RETIREMENTS**

Ms. Porter and Ms. Stewart asked to implement hiring two eligibility workers due to pending retirements. Ms. Porter noted that two Eligibility Workers were approved and levied in the 2021 budget to start October 1, 2021. These positions were approved for succession planning with two anticipated retirements at the end of 2021. Those retirement plans have now been solidified with end dates of November 10, 2021, and April 1, 2022. They would like to start the hiring process for these positions at this time. The program is for people who are over 65 or have a disability. The applications processed in this area are for Food Support, MN Supplemental Aid, and Housing Support. The number of cases has increased, the work is complex, and there is a need for a significant overlap for training.

On motion by Commissioner Ebinger, seconded by Commissioner Kahly, and unanimously carried, the Board approved hiring two FTE Eligibility Workers, effective October 1, 2021, as levied in the 2021 budget and to backfill positions as needed.

#### **SOCIAL SERVICES REQUEST FOR APPROVAL IN THE 2022 BUDGET FOR 3 MONTHS OF ELIGIBILITY WORKER OVERLAP**

This request is for succession planning to continue as planned with approval of an additional three-month overlap in the 2022 budget for an Eligibility Worker incumbent and the retiring staff. Wage calculations for this overall succession plan (including this 3-month overlap) results in a \$16,404 budget savings in 2022 so no new funds are being requested at this time.

On motion by Commissioner Kahly, seconded by Commissioner Ebinger, and unanimously carried, the Board approved a three-month overlap, from January thru March 2022, for one Eligibility Worker.

#### **ANNUAL BUDGET PRESENTATION FOR SOCIAL SERVICES**

Ms. Porter noted that her new request for 2022 is for an additional eligibility worker starting on March 1, 2022, due to the growth in this area. The net impact to the County, with a savings from pending retirements and federal reimbursement, would be \$10,570 for the 2022 budget.

The budget summary review sheets for 2022 were provided. The 2021 levy, with the \$200,000 fund balance, totals \$12,234,622. There is a slight reduction in the overall levy request of \$12,220,647 for 2022. Ms. Porter highlighted the items most impacting the levy. They include salary adjustments; County-funded burials; contracted providers; detox; contracted mental health case management; building rent increases; merit system; and electronic support. There are some increases and decreases in earned revenues, increases in grants and federal financial participation. The Detox area is operated under Public Health and paid under Social Services. The MN Merit System is the civil services agency that was established to provide all the hiring and dismissals. As other Counties move away from the system, costs have gone up for the remaining Counties. They plan to work with Human Resources this fall to consider other options for hiring.

#### **ANNUAL BUDGET PRESENTATION FOR COUNTY BUILDINGS / MAINTENANCE**

Facilities Director Joe Olson provided the annual budget for County Buildings and Maintenance. His 01 budget includes operations and salaries for the Courthouse, Government Center, Correctional Facility, Dept. of Motor Vehicle, and the new storage building. His second budget is the Family Service Center (FSC) building and grounds and the mailroom and central services. This year the custodian's salaries are associated with the building they work in. The restructuring in this department in the last year included two long-term employee retirements and the addition of a lead custodian position. Overall, the salaries in the department remain nearly even.

Mr. Olson noted that ten of the contracts for non-county FSC tenants in the FSC are up at the end of the year. The revenue increase of .50/sq ft for those tenants will total \$29,638 for 2022. The increase for County departments in the FSC is reflected in their individual budgets. There is one wing on the second floor of the building to be rented. Overall, a loss of \$282,588 was shown for revenues over expenditures; however, the County Auditor still needs to enter a depreciation equation. The FSC was reported to be in good shape financially. Approximately \$93,000 was added to the 01 budget for a 14% increase in operating costs for the Government Center. The budget for the 15<sup>th</sup> Avenue North site is being shifted to the new storage building.

#### **PRESENTATION OF FAMILY SERVICE CENTER SECURITY PLAN AND REQUEST TO TERMINATE ASP SECURITY GUARD CONTRACT**

Joe Olson and Mark Sloan, Tech Services Director, have met with the Family Service Center (FSC) stakeholders to discuss security concerns within that building. A contract for a security guard at the front door of the building began during the COVID-19 pandemic to monitor the lobby and assure clients get escorted to their appointments. That position has basically switched to a door greeter. They are now looking at terminating that contract on

September 10 with a savings of \$14,700. They are working with the MET office staff (located closest to the front door) for reception services for the public. They are also taking steps to secure the mini lobbies that many of the departments and tenants have within their suites. Olson referred to the FSC Security Plan along with a map of the proposed construction plan with added service windows and service doors. This plan has been approved by the Building Committee and Safety Committee. The plan includes physical security, an increase in surveillance, some help buttons, addresses room layouts, and future de-escalation training. Quotes for the total project cost for the FSC Security Plan will be presented at the next Board meeting. Commission Ebinger has been involved in the planning process for the security plan.

On motion by Commissioner Gross, seconded by Commissioner Ebinger, and unanimously carried, the Board approved terminating security guard services with ASP at the Family Service Center on September 10, 2021.

### **PRESENTATION OF REMOTE WORK POLICY**

Human Resources (HR) Director Darren Brooke was present with a draft of a Clay County Remote Work Policy. He noted that a lot of time and research has gone into the plan. In May 2021 HR and the Strive Committee were tasked to research the possibility of establishing a policy for Clay County. The Strive Committee members have met eight times and were present at the meeting today. Other County policies were reviewed, and a policy template was drafted by David Drown Associates. The County department heads have had an allotment of time to submit comments on the subject as well.

Most importantly, services to citizens should not be any different with a Remote Work Policy. There should be no reduction of quality or time and there should be a benefit to the County. Beginning last year, the COVID-19 pandemic forced the County to look at remote work. The main points of the policy were highlighted for the Board and discussed as needed. The policy has hybrid and intermittent work schedules that require supervisor approval. It is estimated that 79 staff positions would be able to have hybrid schedules and 132 would be able to have intermittent schedules. Remote work would not be guaranteed, and the policy could be pulled at any time. A lot of work with these positions can be performed electronically. The County will not provide any desks, lamps, or phones for remote work. Employees and supervisors would fill out paperwork, it would then go to HR and Tech Services. All questions about Workers' Comp have also been addressed with MCIT. Many staff have already been set up for remote work due to the pandemic.

Commissioner Campbell stated when this subject was brought up years ago, he was against it because of concerns for accountability. He noted that during the past year and a half it has been proven to work and may help to retain staff and to recruit staff. He also wondered if County residents would have concerns with the policy. Commissioner Kahly had a concern that this could easily become discriminatory. She added that the County needs to look at the position, not the individual person. She suspects there could be an increase in supervisory needs for some departments. Commissioner Ebinger stated there are some very valuable employees who need to be on the job, and they should be accommodated as well. Commissioner Gross asked if there would be issues with this policy if another COVID situation presents itself.

Mr. Brooke stated that any questions/suggestions from the Board regarding the policy will be accepted over the following week. He plans to come back to the Board next week for action on the policy. The implementation time period will depend on the department heads' needs.

## **COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS**

- Commissioner Ebinger attended the groundbreaking for Resource Recovery Facility and a Special FM Diversion Finance Committee meeting.
- Commissioner Gross attended meetings for Personnel Issues Committee; “Nite to Unite”; Dilworth City Council; Felton City Council; and attended the groundbreaking for the Resource Recovery Facility.
- Commissioner Mongeau attended a Buffalo Red River Watershed meeting and groundbreaking for the Resource Recovery Facility.
- Commissioner Kahly attended meetings for Moorhead Planning Commission; Cass Clay Food Commission; and attended the groundbreaking for the Resource Recovery Facility.
- Commissioner Campbell attended meetings for Personnel Issues Committee; Resource Recovery Facility Construction; FM Diversion Authority Special Board Meeting; and attended the groundbreaking for the Resource Recovery Facility.
- County Administrator Larson attended meetings for Personnel Issues Committee; pre-budget for Public Health and Juvenile Center; Opioid Discussions; met with Mr. Wilson for the RFP Process; attended the groundbreaking for the Resource Recovery Facility; and will attend the auction for the Riverton Township property at 2:00 today. He announced that Clay County’s portion of the MCIT dividend this year is \$201,385.

The meeting was adjourned at 12:02 p.m.

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Chair Kevin Campbell  
County Board of Commissioners

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Stephen Larson, County Administrator