

MINUTES FOR THE July 11, 2019, BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD AT THE DISTRICT OFFICE, MOORHEAD, MN.

The meeting was called to order by Supervisor Krabbennhoft at 4:00 p.m.

ROLL CALL: Members present: Paul Krabbennhoft, Chairperson
Randy Schellack, Secretary
Carol Schoff, Treasurer
Richard Menholt, Reporter

Others present: Kevin Kassenborg, District Manager
Gabe Foltz, District Technician/ CAI
Craig Halverson, District Technician/ CFO
Amanda Lewis, District Coordinator
Tony Nelson, PF Biologist
Jim Haney, County Commissioner

Absent: Jenny Mongeau, County Commissioner
Joel Hildebrandt, Vice Chairperson
Lynn Foss, Water Resource Management Technician

The Pledge of Allegiance was recited.

APPROVE AGENDA:

M/S/P, Schoff/Schellack, to approve the July agenda. Motion carried.

Meeting and mileage forms completed by Supervisors.

SECRETARY'S REPORT:

A draft copy of the June 13, 2019 meeting minutes was emailed to the Supervisors prior to the July meeting.

M/S/P, Schoff/Menholt to approve the June 13, 2019 minutes. Motion carried.

TREASURER'S REPORT:

No report

APPROVE STATE COST-SHARE CONTRACTS REQUESTING ASSISTANCE:

CS 19-08, M. Haugen for a Well Decommissioning in the amount of \$ 966.25

M/S/P, Schoff/Menholt, to approve the above CS contract for assistance. Motion carried.

APPROVE STATE COST-SHARE CONTRACTS REQUESTING PAYMENT:

CS 18-05 C. Berg for a Water and Sediment Control Basin in the amount of \$1689.13

M/S/P, Schellack/Schoff, to approve the above CS contract for payment. Motion carried

APPROVE BUFFER COST-SHARE CONTRACTS REQUESTING ASSISTANCE:

CS B17-55 Baer Farms for a Buffer planting in the amount of \$600.00

CS B17-56 B. Olek for a Buffer planting in the amount of \$450.00

M/S/P, Schoff/Schellack, to approve the above CS contracts for assistance. Motion carried.

APPROVE BUFFER COST-SHARE CONTRACTS REQUESTING PAYMENT:

CS B17-43 M. Harris for a Buffer planting in the amount of \$1500.00
CS B17- 36 M. Kreps for a Buffer planting in the amount of \$300.00
CS B17-12 W. Christensen for a Buffer planting in the amount of \$1350.00
CS B17-11 J. Christenson for a Buffer planting in the amount of \$1500.00
CS B17-39 Cress Family Farms for a Buffer planting in the amount of \$150.00
CS B17-38 B. Thomas for a Buffer planting in the amount of \$300.00
CS B17-48 A. Hansen for a Buffer planting in the amount of \$300.00
CS B17-19 J. Thompson for a Buffer planting in the amount of \$75.00
CS B17-33 E. Dahlsad for a Buffer planting in the amount of \$300.00
CS B17-06 J. Baumler for a Buffer planting in the amount of \$900.00

M/S/P, Schellack/Menholt, to approve the above CS contracts for payment. Motion carried.

APPROVE FY 20 PARTNERS AGREEMENT BETWEEN SWCD & PHEASANTS FOREVER

Kevin discussed the agreement.

M/S/P, Schoff/Menholt, to approve the agreement. Motion carried.

APPROVE VOUCHERS PAID:

The list of vouchers from Elect #1940-1949 and Quick books checks #20180- 20232 was reviewed and credit given to have been paid by due date.

M/S/P, Schoff/Schellack, to approve the vouchers that had been paid as listed. Motion carried.

2019 LEGISLATIVE SESSION

Kevin discussed the 2020 Legislative session and the funding sources and amounts. There was a discussion held on the Hands-free Law that will become effective on August 1.

2020 CLAY COUNTY BUDGET PRESENTATION

Kevin and Carol attended the County Commissioner meeting held on July 9th to present the Clay SWCD's annual budget proposal. Carol discussed the budget proposal.

Craig Halverson & Amanda Lewis arrived to the meeting at 4:30pm.

AREA 1 MEETING REPORT

There was a discussion held on the meeting. Paul stated that he would like to get the representatives to attend the meeting after the legislative session is complete to give an update.

BUFFER LAW

Gabe stated that he has been completing compliance checks, for the most part Clay County is compliant. There are a few landowners that he has not yet heard from that he will potentially need to move forward with the Corrective Action Notice plans.

WEED FREE GRAVEL

Gabe stated that an agreement has been reached, for 2019, between Clay SWCD & Cass County Weed Control. Gravel pits located in Clay County that will have gravel hauled into Cass County will be inspected by both entities for their respective State's Noxious Weeds. Inspection reports will be shared.

BR1W1P

Kevin stated that the next Planning Committee Meeting will be scheduled for July 16th while the next Policy Committee Meeting will meet on July 24th.

WR1W1P

On June 24th, all committees met to prioritize/categorize issues and concerns in the watershed district. A public kickoff open house will be held on July 22nd from 9:00 – 11:00 AM and will be held at the WRWD office in Ada. A public survey will be available online.

AIS PROGRAM

Kevin stated that we received signage and pamphlets from the DNR for the AIS Program We will have the pamphlets at the fair and will be putting the signage up at the Sand Lake Public Access.

POLLINATOR PROJECT

Tony stated that we finished tilling and planted on Monday July 8th. There was a discussion held on the maintenance for the project. Mandy stated that we will have a planting station at the fair booth.

CREP UPDATE

Tony stated that J. Wang will not plant this year as it is too wet. He will work with him to help secure an extension. G.Hess/Oberg Easement agreement has been signed and sent to BWSR, he is awaiting signature from BWSR to begin the title search and commitment. M. Halverson's and J. Butenhoff's easements have been paid and Tony will work with the landowners in the next stages of the process.

SOIL HEALTH TOUR

Tony stated that the tour will be held on July 22-24 he will attend with Ryan Houge and Nicole Strafelda.

MASWCD PUBLIC ADMINISTRATION TRAINING

Kevin and Mandy stated that they completed the session. There was a discussion held on the training.

WILKIN SWCD 75th ANNIVERSARY

Paul, Kevin and Mandy attended the celebration that was held on June 20th at the County Fairgrounds. There was equipment on display, a lunch and a presentation of the past 75 years given by Don Bajumpaa.

FALL TOUR DISCUSSION

There was a discussion held. Decided to wait to have our Fall Tour in conjunction with our 75th anniversary next year.

2019 OUTSTANDING CONSERVATIONIST

Carol has been looking at different landowners in the area. She will have a decision soon.

CLAY COUNTY FAIR

Kevin stated that the fair will be held July 11-14. There was a discussion held on time slots for employees to tend the booth. All times will be filled with the exception of one on Saturday night.

NRCS

See Report.

REPORTS:

COUNTY COMMISSIONER:

Jim stated that they moved to add to 2 employees to the DMV in Moorhead. Discussed the expansion of the courthouse and the contractor that worked on the project, potential for future projects on the County Campus.

MASWCD:

Paul stated that they had a board meeting on July 10th. Discussed the Legislative session and the discussions that are happening with legislators.

CFO PROGRAM:

Craig stated that he has 6 compliance checks to complete.

NO TILL DRILL:

Craig stated that the drills have been moving. Currently they have seeded approximately 1400 acres.

URBAN CONSERVATION:

Mandy stated that she will hold the last workshop of the season after the meeting tonight. There will be a meeting held between Kim, Amy, and her to discuss the workshops for the 2020 season shortly after the last workshop.

LWM/WCA:

No Report

PLANNING COMMISSION:

Randy stated that they made a recommendation for J. Wang to be approved to have a modular home moved onto his grandma's land. Laura Johnson will be a new committee member.

RRVCSA:

Carol stated that she attended a meeting on June 25th in Mahnomon. She stated that they will be electing a new chairman as Jerry Flottesmesch is resigning. They will be advertising for an Engineering Technician in August, this will be the 3rd Engineering Tech to be hired.

CAI UPDATE:

Gabe stated that he will be attending a short course July 22-24th at Sportsman’s Lodge on Lake of the Woods. He said that Monica Chandler was here last week to complete Leafy Spurge Beetle collections on B-B Ranch. Up to 40,00 beetles were collected. L&M finished spraying the County roads that were planned. Gabe has added a few extras and will be adding more for fall spraying.

PF UPDATE:

Tony stated that CRP is ongoing. Talking with landowners, most are opting for an extension. He stated that he had a small site tour with Rick Young, Pheasants Forever Vice President of Field Operations.

UPCOMING EVENTS:

- July 11 – Rain Barrel Workshop - Lindenwood
- July 11-14 – Clay County Fair
- July 16 – BR 1W1P – Planning Committee Meeting
- July 16-17 – Grazing Workshop – Grand Rapids
- July 18 – Road Grader Operator Workshop
- July 22 – WR 1W1P – Public Kickoff Meeting – Ada
- July 22-24 – CAI Annual Short Course – Lake of the Woods
- July 23 – SWCD Manager’s Meeting – Detroit Lakes
- July 24 – 26 Soil Health Tour
- July 25 – Pollinator Planning Training – Bagley, MN
- August 8 – River Keepers Golf Scramble

ADDITIONAL ITEMS:

NEXT MEETING DATE: August 8, 2019 - - - 4:00 p.m.

ADJOURN: Supervisor Krabbenhoft called for a motion to adjourn the meeting.

M/S/P, Schellack/Schoff, to adjourn the meeting at 5:20 p.m. Motion carried.

BY: Amanda Lewis
District Coordinator

Randy Schellack
Secretary

Signature after approved

Date