

MINUTES FOR THE May 9, 2019, BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD AT THE DISTRICT OFFICE, MOORHEAD, MN.

The meeting was called to order by Supervisor Krabbenhoft at 4:00 p.m.

ROLL CALL: Members present: Paul Krabbenhoft, Chairperson
Joel Hildebrandt, Vice Chairperson
Randy Schellack, Secretary
Carol Schoff, Treasurer
Richard Menholt, Reporter

Others present: Kevin Kassenborg, District Manager
Lynn Foss, Water Resource Management Technician
Gabe Foltz, District Technician/ CAI
Craig Halverson, District Technician/ CFO
Amanda Lewis, District Coordinator
Tony Nelson, PF Biologist
Jim Haney, County Commissioner
Jenny Mongeau, County Commissioner

Absent:

The Pledge of Allegiance was recited.

APPROVE AGENDA:

M/S/P, Hildebrandt/Schoff, to approve the May agenda. Motion carried.

Meeting and mileage forms completed by Supervisors.

SECRETARY'S REPORT:

A draft copy of the April 11, 2019, meeting minutes was emailed to the Supervisors prior to the May meeting.

M/S/P, Schellack/Schoff, to approve the April 11, 2019 minutes. Motion carried.

TREASURER'S REPORT:

Mandy discussed the financials.

M/S/P, Schellack/Schoff, to approve the Treasurer's Report. Motion carried.

APPROVE STATE COST SHARE CONTRACTS REQUESTING ASSISTANCE:

R. Bjerke C/S 19-04 requesting assistance for a Well Decommissioning in the amount of 600.00

M. Nyquist C/S 19-05 requesting assistance for a Field Windbreak in the amount of 1500.00

M/S/P, Schellack/Schoff, to approve the above CS contracts for assistance. Motion carried.

APPROVE VOUCHERS PAID:

The list of vouchers from Elect #1926-1930 and #20095-20115 was reviewed and credit given to have been paid by due date.

M/S/P, Schellack/ Schoff, to approve the vouchers that had been paid as listed. Motion carried.

AQUATIC INVASIVE SPECIES:

The Clay County Board passed a resolution transferring the DNR program to the SWCD. Kevin discussed the program and the scope of work for the program. Lynn will be the contact person for the program.

WEED FREE GRAVEL:

Gabe stated that Cass County is looking for a certificate from him stating that the gravel coming from Clay County into Cass is “weed free”. Gabe conducted 3 inspections last year in which he stated that there were no visible weeds at the time of the inspection. There was a suggestion made for him to meet with the Clay County Administrator as well as the Cass County weed inspector to discuss the certification and regulations for the certification.

BUFFER LAW

Gabe stated that he will be on the County Board’s agenda for the 21st of May to discuss the contract that we will have with the County on the Buffer Law enforcement. We will begin monitoring buffers this Spring/Summer.

U OF M TILLAGE TRANSECT PROJECT:

Gabe discussed the project and the scope of work for the project to be completed.

MASWCD CALL FOR RESOLUTIONS:

Kevin stated that resolutions are due before the next board meeting so that they may be discussed and sent out before the next Area meeting. Discussion held on past resolutions and potential resolutions.

POLLINATOR PROJECTS:

Tony stated that the tree piles at the Crestwood Project were shredded. Discussed the next steps and time frame for those steps to be conducted. He stated that the Pollinator Patio Party was a success with over 350 attendees, Junkyard Brewing Company will be donating \$750 to us for the Crestwood Pollinator Project. Mandy stated that she will be holding another Pint night at Legends Sports Bar and Grill on Monday June 10th. Tony stated that one of the regional reps from Corteva contacted him to see if we would be interested in working with them on a pollinator project, he has reached out to let them know that we would be interested in hearing more details on the project. Mandy stated that Penny Schellack contacted her to see if we would be interested in partnering with the City of Glyndon for a pollinator planting near the City Hall. We will meet with her to get more information in the weeks to come. She also was contacted by Leah Thvedt Red River Basin Commission to get information on a potential event for their upcoming tour. She will discuss ideas with Leah. Heather Neisemeier, Ellen Hopkins PTA President contacted her to see if someone could attend an event at Ellen Hopkins Park discussing conservation efforts in Moorhead. We are unable to attend but plan to send seed packets and informational pamphlets along with soil and planters for the people attending to plant native flowers.

GARY WYLAND STREAMBANK EROSION PROJECT:

A recent call from Gary indicating more severe erosion has occurred after this spring’s major flood event. A site visit will be made to determine the next steps to be taken.

BRRWD 1W1P:

There were no Policy or Advisory Committee meetings held. Kevin reported there is to be a conference call for Planning Committee members to discuss changes to the issue priority list and their goals.

WRIW1P:

Richard attended his first Policy Committee meeting. Advisory Committee has yet to meet. Kevin reported the Steering Committee has met and set 3 upcoming meeting dates: June 12 – Advisory Kickoff Meeting; June 24 – All 3 Committees to meet; and July 25 – Public Kickoff Meeting to be held in Ada.

CLAY SWCD LOGO

There was a discussion held on the two logos, one had a brighter orange Clay County outline and the other one was more of a burnt orange Clay County outline.

M/S/P, Schellack/Hildebrandt, to adopt the logo with the burnt orange outline of Clay County. Motion carried.

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CREP UPDATE:

Tony stated that there are training sessions planned for the Outreach and Implementation of the grant. He is currently working to finish up contracts. 3 of the 4 contracts he is working on are complete. He is waiting on an ownership document to complete the 4th contract.

SOIL HEALTH TOUR

Tony discussed the tour. Peter Mead, Becker SWCD Manager, would like 2 landowners from each county to attend as well as a staff member. One of the Olson’s and Ryan Hough are interested in attending.

2019 OUTSTANDING CONSERVATIONIST

Carol stated that she has been looking at a few possible candidates for the award.

BWSR GRANTS RECONCILIATION AUDIT:

Mandy stated that Jeanette Austin, BWSR will be here, on May 16th to conduct a Grants Reconciliation \Audit on our 2017 and 2018 District Capacity Grants.

ENVIROTHON RESULTS:

Lynn stated that Dilworth-Glyndon-Felton High School got first place and will advance to the State Envirothon on May 20th at Oliver Kelley Farm in Elk River, MN. Mandy discussed donations that have been made in the past to DGF for their expenses at the State competition. She will reach out to see if funds are needed for the competition, if so, we will donate the same amount as we have in the past.

M/S/P, Schoff/Schellack, to approve donating \$350.00 to DGF for State Envirothon Costs. Motion carried.

MASWCD PUBLIC ADMINISTRATION TRAINING:

Kevin and Mandy discussed the session along with different ideas that were discussed at the training.

NACDE MEETING:

Mandy and Paul attended the session. Mandy stated that Nicole Bernd, West Polk SWCD Manager, was elected as president of the association. Paul spoke on the legislative session as well as different things happening at the state level. There were discussions held on the server and phone issues with the new company.

CLAY COUNTY BOARD OF ADJUSTMENTS INVITATION:

Kevin stated that he received an email inviting him to attend the meeting on May 21st.

CLAY COUNTY MULTI-HAZARD MITIGATION PLANNING MEETING:

Kevin stated that he was invited to attend a meeting being held on May 23rd to update the Clay County Hazard Plan. Discussed the agenda for the meeting.

AREA 1 MEETING:

Paul stated that the meeting will be June 18th at the University of Minnesota Crookston. He discussed potential speakers.

NRCS:

The Board reviewed the Civil Rights Responsibilities for Partners packet that was submitted by Sharon Lean, NRCS District Conservationist, as well as her monthly report. Discussion held.

REPORTS:

COUNTY COMMISSIONER: The report was given earlier.

MASWCD:

Paul discussed the current legislative session and the future of the District Capacity Funding for Soil and Water Conservation Districts.

PF UPDATE:

Tony discussed the list of RIM monitoring sights for 2019. He is currently working on mid contract management plans. He discussed the Stoney Creek Retention Project.

CFO PROGRAM: Craig stated that he will complete 6 site inspections in 2019.

TREE UPDATE: Craig reported 13,200 trees have been ordered with 37,692' of matting to be applied.

NO TILL DRILL: Craig stated that there has been 35 acres seeded with the no-till drills thus far.

URBAN CONSERVATION: Mandy discussed the workshops she has presented at. The workshops are sold out for the 2019 season.

LWM/WCA: See report

PLANNING COMMISSION: Randy stated that a rezoning for the Galaxy property in Barnesville was passed for an office complex. Discussed the Solar rules and regulations.

RRVCSA: No meeting. No report.

CAI UPDATE: Gabe stated that the general weed notice will be in papers next week. He met with Leo Splonskowski, L&M Roadside Services and the County Highway Department, to discuss the spraying plan for 2019. The budget was also discussed. It was decided to increase Leo's budget from \$18,000.00 to \$22,000.00

Upcoming Events:

- May 16 – BWSR Grants Reconciliation Audit
- May 20 – State Envirothon – Elk River MN
- May 20 – 23 – Annual PF Conference – Iowa
- May 23 – Clay County Multi-Hazard Mitigation Planning Meeting
- June 1 – Breakfast on the Farm – Kasin Farm
- June 3 – River Keepers Fishing Clinic
- June 5&6 – SWCD Administrative Session – Duluth
- June 10- “Pollinator Pint Night” – Legends Sports Bar and Grill
- June 11 – Herbaceous Cover-Establishment Workshop – Detroit Lakes
- June 12 – WR1W1P Advisory Committee Kickoff Meeting - Ada

NEXT MEETING DATE: June 13, 2019 - - - 4:00 p.m.

ADJOURN: Supervisor Krabbenhoft called for a motion to adjourn the meeting.

M/S/P. Schoff/Schellack, to adjourn the meeting at 5:55 PM. Motion carried.

BY: Amanda Lewis
District Coordinator

Randy Schellack
Secretary

Signature after approved

Date