

MINUTES FOR THE April 18, 2019, BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD AT THE DISTRICT OFFICE, MOORHEAD, MN.

The meeting was called to order by Supervisor Krabbenhoft at 2:00 p.m.

ROLL CALL: Members present: Paul Krabbenhoft, Chairperson
Carol Schoff, Treasurer
Randy Schellack, Secretary
Richard Menholt, Reporter

Others present: Kevin Kassenborg, District Manager
Craig Halverson, District Technician/ CFO
Lynn Foss, Water Resource Management Technician
Gabe Foltz, District Technician/ CAI
Tony Nelson, PF Biologist

Absent: Joel Hildebrandt, Vice Chairperson
Jenny Mongeau, County Commissioner
Amanda Lewis, District Coordinator

The Pledge of Allegiance was recited.

APPROVE AGENDA: M/S/P, Schoff/Schellack, to approve the April agenda. Motion carried.

SECRETARY'S REPORT: A draft copy of the March 14, 2019, meeting minutes was emailed to the Supervisors prior to the April meeting.

M/S/P, Schellack/Menholt, to approve the March 14, 2019 minutes. Motion carried.

TREASURER'S REPORT: No report.

Kevin discussed the administrative session he and Mandy have been attending and discussed some new ideas how to present financial data.

APPROVE STATE COST SHARE CONTRACTS REQUESTING ASSISTANCE:

- J. Butenhoff CS 18-10 for a field windbreak in the amount of \$627.00
- A. Wiedner CS 18-11 for a field windbreak in the amount of \$1,675.00
- M. Opatril CS 19-03 for a field windbreak in the amount of \$4,443.00
- B. Reidinger CS 19-04 for a field windbreak in the amount of \$3,216.25
- D. Thomas CS 19-06 for a Well Decommissioning in the amount of \$375.00
- F. Pender CS 19-07 for a Well Decommissioning in the amount of \$425.00

M/S/P, Schellack/Schoff to approve the above- mentioned Cost-Share contracts for assistance. Motion carried.

APPROVE BUFFER STATE COST SHARE CONTRACTS REQUESTING ASSISTANCE:

- J. Christensen CS B17-11 for a buffer planting in the amount of \$1,500.00.

APPROVE VOUCHERS PAID: The list of vouchers from Elect #1915-1925 and #20046 -20094 was reviewed and credit given to have been paid by due date. **M/S/P,Schoff/Schellack, to approve the vouchers that had been paid as listed.** Motion carried.

AG BMP LOAN PROGRAM: Kevin discussed the meeting he had with the County staff on March 28th. There was a discussion held at the meeting to potentially have the County be the lender on the Septic System portion of the program. More to come.

AQUATIC INVASIVE SPECIES: Kevin discussed the meeting that he attended with Steve Larson on March 28th to learn about the program. The County has asked if the Clay SWCD would be interested in accepting the Aquatic Invasive Species Program (AIS). Kevin discussed the program and what it entails.

M/S/P, Schellack/Menholt, to accept the AIS Program. Motion carried.

U OF M TILLAGE TRANSECT PROJECT: Gabe discussed the program. It was conducted two years ago, tried to complete last year but the weather didn't cooperate. He will meet with Dan Wheeler next week for training.

AREA 1 MEETING REPORT: There was a discussion held on the meeting and topics.

BUFFER LAW: Gabe stated that he will start conducting site visits, weather permitting. Discussed the farmed through Public Waters areas. Gabe will monitor these areas for erosion issues, if there is no erosion they can be made compliant if there is erosion, he will work with the landowners to correct the issue.

GARY WYLAND STREAMBANK EROSION PROJECT: Kevin stated that there was a contractors meeting held with the landowner and Jeff Haverland to discuss the project. The goal is to complete the project this spring/early summer, weather permitting, prior to July 1, before Jim Hest retires so that he can sign off on the project.

SCOTT JETVIG WASCOBS: Craig & Tony met with Scott Jetvig & Becker County SWCD & NRCS staff to discuss pursuing another EQIP application. It was decided to have Scott apply through Clay County's NRCS again.

BR 1W1P: Randy stated that there was no Policy Committee meeting so there is no report. Kevin, Lynn, and Tony plan to attend a meeting that is being held on April 24th. They are currently working on measurable goals.

WR 1W1P: Richard stated that he attended the Policy Committee meeting in which they discussed the organizational process. Kevin stated that he is on the steering committee and attended the meeting in which they set the advisory committee. Houston Engineering is developing the planning regions. They are currently working on the issues list.

COUNTY POLLINATOR HABITAT PROJECT: Tony stated that the Sabin Fire Department was out to burn the tree piles on March 25th. They suggested, at the burn, that they would have to come back to re-burn the piles as they were full of snow and didn't burn well. Once the piles are burned we will complete the land prep. The seed arrived at the office. The plan is to have it planted by June. We are borrowing a drill from Cass County to complete the seeding process. The "Pollinator Pint Night" is being held April 26th at Junkyard Brewing. It will be an outreach and education event. Junkyard constructed a beer for the event using 3 Bears Honey and will donate \$1 for every pint sold back to the pollinator habitat in the old Crestwood addition.

SNOW FENCE PROJECT: Tony, Craig, and Gabe talked about the meeting they held in Hawley discussing the program. There were 4 people that attended the meeting with 3 of them being interested in participating.

MAWQCP NEWS ARTICLE: Kevin stated that Dave and William Grommesh were recognized in the area newspapers for the MAWQCP certification. They were 1 in four families that have been certified through the program in Clay County. There are two current landowners going through the steps to become certified.

CREP UPDATE: Tony stated that there have been no changes to the program. He is still waiting on CRP information. There will be no applications accepted until CRP finalized. Current easements are at different levels of the process. He is working with the Olsen's family on the potential for additional acreage.

MASWCD PUBLIC ADMINISTRATIVE TRAINING: Kevin stated that he and Mandy attended the first session of the training held March 26-27. There was a discussion held on the training. Kevin suggested having Linda Donnay, BWSR, for a potential speaker at an Area meeting. There are two more sessions left, April 30- May 2, and June 25-26.

2019 RRWMB & FDRWG CONFERENCE: Lynn, Gabe, Kevin, and Tony attended the conference. There was a discussion held on the conference.

CLAY LOGO UPDATE: There was a discussion held on the logo that was submitted. There were a couple suggestions made to make the county outline to be within the state of Minnesota, or to use pull out lines, and to change the color of the county.

LONG LAKE CONSERVATION CAMP SCHOLARSHIPS: Kevin stated that we have two children that sent in applications for the scholarships. The applications were approved for Emma Brinkman and Owen Beckerleg.

2019 OUTSTANDING CONSERVATIONIST: Kevin stated that the 2019 Outstanding Conservationist will be from Carols Area. There was a discussion held on potential landowners.

MASWCD CALL FOR RESOLUTIONS: Kevin stated that the deadline for resolutions is July 21st.

LOCAL WORK GROUP MEETING: Tony, Gabe, Kevin, and Lynn attended the meeting that was hosted by Sharon Lean, NRCS District Conservationist. Kevin stated that they prioritized 31 resource concerns in 4 categories. There was a discussion held on the process.

CCATO SPRING MEETING & NOXIOUS WEED WORKSHOP: Gabe and Kevin attended the meeting held on March 18th at the Dilworth Community Center. Gabe stated that approximately 30 attended the workshop. There were no changes to the noxious weed list for this year.

RURAL CITIES AND COUNTY MEETING: Kevin stated that he will attend the meeting being held Monday April 22nd in Hitterdal.

REPORTS:

COUNTY COMMISSIONER: No report

MASWCD: Paul discussed the current legislative session and planning the budget.

PF UPDATE: Tony stated that he has 5 Walk-In-Access re-enrollment contracts that he has submitted. They are accepting new applications with the sign-up deadline of April 30th. Discussed the annual banquet.

CFO PROGRAM: Craig stated that he attended the MACFO annual conference that was held in March. There are 89 feedlots after re-registration.

TREE UPDATE: Craig stated that we have sold 9,519 trees and ordered 13,200. There are 16 plant jobs with 39,613 feet of matting to install.

URBAN CONSERVATION: Tony stated that Kim, Mandy, Amy and he held a pollinator workshop on March 19th and 26th. There were 44 people that attended the workshop. Mandy has upcoming Compost and Rain Barrel Workshops with the potential for a 3rd Compost Workshop due to a large waiting list. He and Mandy are working with landowners for potential pollinator sites throughout Clay County.

LWM/WCA: See report

PLANNING COMMISSION: Randy stated that there was 1 new rezoning proposal passed at the meeting.

RRVCSA: Carol stated that they discussed the budget as well as the establishment of 3 areas that will be having Engineering Technicians on staff. Also, discussed District Managers holding meetings.

CAI UPDATE: Gabe stated that he sent out a request for spray bids. L&M submitted a bid with the same numbers from last year. The Board Moved to accept L& M Services bid for 2019. He will meet with Leo Splonskowski and Dave Overbo to map out roads for spraying.

CLAY COUNTY EMERGENCY MEETING: Kevin stated that he attended the meeting. There were a number of roof failures caused by heavy snow. The Committee submitted a disaster declaration for a low interest loan. More to come.

NRCS: See report

UPCOMING EVENTS:

- April 15 – Snow Fence Landowner Meeting – Hawley
- April 17 – Tree Delivery
- April 22 – Rural Cities and County Meeting – Hitterdal
- April 23 – NACDE Meeting – Erskine
- April 24 – BR 1W1P Advisory Committee Meeting – Barnesville
- April 26 – Pollinator “Pint Night” – Junkyard Brewery
- April 29 – Compost Tumbler Workshop – Moorhead
- April 30 – May 2 – Public Administration Training – St. Cloud
- May 1 – Senior Envirothon – Fergus Falls
- May 7 – WR 1W1P Planning Committee Meeting – Ada
- May 7 – Rain Barrel Workshop - Moorhead

ADDITIONAL ITEMS:

NEXT MEETING DATE: May 9, 2019 - - - 4:00 p.m.

ADJOURN: Supervisor Krabbenhoft called for a motion to adjourn the meeting. **M/S/P, Schoff/Schellack, to adjourn the meeting at 4:00 p.m.** Motion carried.

BY: Amanda Lewis
District Coordinator

Randy Schellack
Secretary

Signature after approved Date