

CLAY COUNTY BOARD OF COMMISSIONERS
8:30 A.M., TUESDAY, FEBRUARY 18, 2020
County Board Room, 3rd Floor, Courthouse
MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Frank Gross, Kevin Campbell, Grant Weyland, and Jenny Mongeau. Commissioner absent: Jim Haney. Others present: County Administrator Stephen Larson and Senior Administrative Assistant Colleen Eck

CALL TO ORDER

Chair Gross called the meeting to order.

APPROVAL OF AGENDA

On motion by Commissioner Weyland, seconded by Commissioner Mongeau, and unanimously carried, the Board approved the agenda with one addition: Request for Out-of-State Travel: Social Services.

CITIZENS TO BE HEARD

There were no citizens present who wished to be heard.

APPROVAL OF MINUTES FROM FEBRUARY 4, 2020

On motion by Commissioner Campbell, seconded by Commissioner Mongeau, and unanimously carried, the Board approved the minutes from February 4, 2020.

APPROVAL OF PAYMENT OF BILLS AND VOUCHERS

On motion by Commissioner Weyland, seconded by Commissioner Campbell, and unanimously carried, the Board approved payment for bills and vouchers totaling \$2,428,945 from 136 vendors. From that total, 82 warrants issued were under \$2,000 (\$38,757) and the following 54 were over \$2,000:

Construction Engineers, Inc.	\$1,427,906	Treas of Elmwood Twsp	\$22,464
Mn Dept of Rev - Deed Tax	\$79,684	Treas of Tansem Twsp	\$21,367
Mn Dept of Rev - Mortg Reg	\$76,082	Treas of Humboldt Twsp	\$20,829
Treas of Eglon Twsp	\$31,430	Treas of Ulen Twsp	\$20,563
Summit Food Service (Jail)	\$30,830	Treas of Riverton Twsp	\$20,389
Treas of Elkton Twsp	\$28,319	Treas of Felton Twsp	\$20,009
Treas of Hawley Twsp	\$26,423	Treas of Alliance Twsp	\$19,549
Treas of Morken Twsp	\$25,734	Treas of Moland Twp	\$19,532
MEnD Correctional Care, LLC	\$25,650	Treas of Skree Twsp	\$19,364
Treas of Parke Twsp	\$25,344	Treas of Spring Prairie Twsp	\$19,106
Treas of Cromwell Twsp	\$25,247	Treas of Goose Prairie Twsp.	\$19,056
Treas of Highland Grove Twsp.	\$25,193	Treas of Barnesville Twsp	\$17,947
Treas of Kurtz Twsp	\$24,823	Treas of Flowing Twsp	\$16,734
Treas of Oakport Twsp	\$24,054	Treas of Keene Twsp	\$16,618
Treas of Kragnes Twsp	\$23,864	Treas of Holy Cross Twsp	\$16,258
Treas of Viding Twsp	\$22,776	Grant Co. Highway Dept	\$16,175
Treas of Georgetown Twsp	\$22,559	Treas of Hagen Twsp	\$15,899

Summit Food Service (WCRJC)	\$15,563	U.S. Water Services, Inc.	\$3,344
Treas of Glyndon Twsp	\$15,008	Pomp's Tire Service, Inc.	\$2,941
Petro Serve USA-Hwy	\$12,458	Blue Cross Blue Shield of MN	\$2,861
Treas of Moorhead Twsp	\$11,707	Colonial Life	\$2,776
H & L Mesabi	\$9,243	MN Co. Intergovernmental Trust	\$2,739
MN Counties Computer Co-op	\$8,292	Further	\$2,717
Nitzkowski, Inc.	\$7,796	Homemakers Villa	\$2,575
Department of Corrections	\$6,200	North Point Geographic Solutions	\$2,387
W Central Reg. Juvenile Center	\$4,774	FirstLink	\$2,188
Bob Barker (WCRJC)	\$4,741	MN IT Services	\$2,100

REQUEST APPROVAL TO FILL VACANCY FOR DIRECTOR OF FINANCE AND ADMINISTRATION – PUBLIC HEALTH

On motion by Commissioner Weyland, seconded by Commissioner Campbell, and unanimously carried the Board approved filling a vacancy for Director of Finance and Administration in Public Health.

AGENDA ADDITION: REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL

On motion by Commissioner Weyland, seconded by Commissioner Mongeau, and unanimously carried, the Board approved out-of-state travel for Corrine Graham to attend a training opportunity in New York, paid with grant funding.

PRESENTATION OF SOLID WASTE RECYCLING BUDGET

Kirk Rosenberger, Solid Waste Manager, and Shannon Thompson, Environmental Tech, presented to the Board on the Solid Waste recycling budget. They have been working closely with the Solid Waste Advisory Subcommittee that includes Commissioners Campbell and Weyland. They noted that the amount of recycling in the County has increased, but the County has not received any additional funds from the State. Until there is more funding available, staff proposes putting a cap on the amount the County reimburses the cities in Clay County that are recycling. The County's recycling and composting annual budget is \$510,000. Thus far, the County would reimburse a city for all their qualified recycling expenses, whether or not the budget was exceeded. The request is to set the maximum reimbursement to the cities at their 2019 reimbursement total. Ms. Thompson has letters drafted with the eligible reimbursements for 2020 and the foreseeable future. Any increases in State funding will be passed onto city recycling programs. The State is collecting \$80 million from the Solid Waste Management tax (17% on commercial waste and 9% on residential waste) but only \$17 million is coming back to the Counties. Mr. Rosenberger stated they are looking for a united effort from all Minnesota Counties to make the request for more funding to be transferred back to the Counties.

On motion by Commissioner Campbell, seconded by Commissioner Weyland, and unanimously carried, the Board supported establishing maximum reimbursement rates equal to 2019 payments to the cities/communities in Clay County that participate in the recycling program. Letters will be submitted to those cities with the amount they are eligible to receive.

REQUEST AUTHORIZATION TO PURCHASE TWO REPLACEMENT FLEET VEHICLES

County Administrator Stephen Larson presented the request to replace two fleet vehicles on behalf of Georgia Beaudry who manages the fleet. Both of the replacement vehicles have over 100,000 miles and have started needing repairs. The current deadline for purchasing vehicles through the Minnesota State

Contract is next Thursday. The request is for a 2020 Dodge Grand Caravan for \$24,168.46 and a 2020 Ford Fusion for \$18,611.70, plus tax, license and fees. Commissioner Mongeau asked to have local car dealerships checked for a possible local connection with the State Contract.

On motion by Commissioner Weyland, seconded by Commissioner Campbell, and unanimously carried, the Board approved the request to purchase two replacement fleet vehicles.

REQUEST APPROVAL OF 2020–2024 DEFICIENT BRIDGE PRIORITIZATION RESOLUTION 2020-10 (COUNTY) AND RESOLUTION 2020-11 (TOWNSHIP)

County Engineer David Overbo and Assistant Engineer Justin Sorum were present with new bridge prioritization resolutions. Since the Board approved the bridge prioritization lists on November 12, 2019, four more structures had to be added and some of the structures are now listed as possible eliminations. The Board reviewed the changes on the County and Township Resolutions that were provided.

On motion by Commissioner Campbell, seconded by Commissioner Mongeau, and unanimously carried, the Board approved Resolutions 2020-10 and 2020-11:

**RESOLUTION 2020-10
AMENDING COUNTY BRIDGE PRIORITIZATION REPLACEMENT LIST**

WHEREAS, Clay County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government; and

WHEREAS, Clay County has identified those bridges that are high priority and has previously established a list of those that require replacement, rehabilitation, or removal; and

WHEREAS, the following additional bridges have since been identified as also requiring replacement, rehabilitation, or removal;

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are added to the list of high priority bridges and Clay County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

<u>Bridge No.</u>	<u>Road No.</u>	<u>Estimated Project Cost</u>	<u>Federal Funds</u>	<u>Local Funds</u>	<u>Bond Funds Needed</u>	<u>Proposed Const. Year</u>
4489	Co.Rd.100	190,000	144,000	10,000	36,000	2020
90841	Co.Rd. 68	165,000	124,000	10,000	31,000	2020
90833	Co.Rd. 93	165,000	124,000	10,000	31,000	2020
90899	CSAH 21	165,000	124,000	10,000	31,000	2020
4490	Co.Rd.100	190,000	144,000	10,000	36,000	2020
4491	Co.Rd.100	120,000	88,000	10,000	22,000	2020
L-8355	CSAH 12	160,000		10,000	150,000	2020
1078	CSAH 1	230,000		10,000	220,000	2020
4785	CSAH 2	275,000		10,000	265,000	2020
----	CSAH 7	110,000		10,000	100,000	2020
92445	Co.Rd. 68	650,000		210,000	440,000	2021
90887	Co.Rd. 69	120,000		10,000	110,000	2021
90836	Co.Rd. 68	120,000		10,000	110,000	2021
90916	CSAH 37	120,000		10,000	110,000	2022
90865	CSAH 10	150,000		10,000	140,000	2022
90869	CSAH 17	150,000		10,000	140,000	2023
92440	CSAH 14	1,000,000		100,000	900,000	2023
1897	CSAH 19	120,000		10,000	110,000	2024
90882	Co.Rd. 69	110,000		10,000	100,000	2024

FURTHERMORE, Clay County does hereby request authorization to replace, rehabilitate, or remove such bridges.

**RESOLUTION 2020-11
AMENDING TOWNSHIP BRIDGE PRIORITIZATION REPLACEMENT LIST**

WHEREAS, Clay County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government; and

WHEREAS, Clay County has identified those bridges that are high priority and has previously established a list of those that require replacement, rehabilitation, or removal; and

WHEREAS, the following additional bridges have since been identified as also requiring replacement, rehabilitation, or removal;

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are added to the list of high priority bridges and Clay County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

<u>Bridge No.</u>	<u>Road</u>	<u>County Br. No.</u>	<u>Estimated Project Cost</u>	<u>Federal Funds</u>	<u>Local Funds</u>	<u>Town Bridge Funds</u>	<u>Const.</u>
L-8348	T-240	EL-35N	90,000			90,000	2020-
Eliminate							
L-8286	T-148	MK-23W	150,000		10,000	140,000	2020
L-9845	T-26	MK-22NA	150,000		10,000	140,000	2020
L-8379	T-140	KN-13NEA	150,000		10,000	140,000	2020
-----	T-330	KU-4NW	120,000		10,000	110,000	2020
-----	T-329	KU-34NW	120,000		10,000	110,000	2020
L-8334	T-310	EK-33W	150,000		10,000	140,000	2021
96964	T-73	GP-12NB	150,000		10,000	140,000	2021
L-8228	T-131	GL-16N	750,000		20,000	730,000	2022
L-8358	T-243	EK-32S	150,000		10,000	140,000	2022
4644	T-25	BA-25W	100,000		10,000	90,000	2023
L-8988	T-262	AL-22N	650,000		20,000	630,000	2023
3863	T-29	BA-12S	140,000		10,000	130,000	2023
L-8247	T-131	OP-5W	120,000		10,000	110,000	2024
L-8359	T-243	BA-4N	100,000		10,000	90,000	2024
L-8275	T-76	KN-15N	50,000			50,000	2024-
Eliminate							
L-8296	T-215	EL-16W	50,000			50,000	2024-
Eliminate							
1850	T-183	UL-20W	50,000			50,000	2024-
Eliminate							
L-8294	T-155	FE-28WC	100,000		10,000	90,000	2024
R-0822	T-62	GT-25N	150,000		10,000	140,000	2024

FURTHERMORE, Clay County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Clay County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

REQUEST APPROVAL TO ADVERTISE MILL & OVERLAY

Mr. Overbo requested approval to advertise for bids for the CSAH 33 Mill & Overlay project. This project will start at the northern edge of the City of Hawley and will extend north 6.5 miles up to CSAH 26. The

proposed bid letting will be on April 7th, 2020. There have been a lot of concerns about this road and they will receive federal aid for the project.

On motion by Commissioner Mongeau, seconded by Commissioner Campbell, and unanimously carried, the Board approved advertising for bids for the CSAH 33 Mill & Overlay project.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS

- Commissioner Campbell reported on a Lakes Country Services Co-op meeting and met with Solid Waste staff.
- Commissioner Mongeau reported on a Soil and Water Conservation District meeting and attended the Pheasant Fest with DNR and Pheasants Forever.
- Commissioner Weyland attended a Beyond the Yellow Ribbon meeting and met with Solid Waste staff.
- Mr. Larson attended meetings for Strive for Excellence and County Management.

The meeting adjourned at 9:12 a.m.

Frank Gross, Chair
County Board of Commissioners

Stephen Larson, County Administrator