

**PLANNING & ZONING**  
Government Services Center  
3510 12<sup>th</sup> Avenue S, PO Box 280  
Moorhead, MN 56561-0280  
Matt Jacobson, Director  
Telephone: (218) 299-5005  
Fax: (218) 299-5195



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**AGENDA**  
**CLAY COUNTY BOARD OF ADJUSTMENT**  
**5:30 PM TUESDAY, SEPTEMBER 21, 2021**  
**BOARD ROOM, THIRD FLOOR, CLAY COUNTY COURTHOUSE**

The Clay County Board of Adjustment will have a meeting on Tuesday, September 21<sup>st</sup>, 2021, at 5:30 PM. Members of the public will be able to attend in person in the Board Room at the Clay County Courthouse. Visit [www.claycountymn.gov/323/Planning-Zoning](http://www.claycountymn.gov/323/Planning-Zoning) for instructions on how to participate via computer or mobile device. Pursuant to MN Statutes §13D.021, Subdivision 3, the County will provide the means for persons to electronically participate in such meetings remotely. To join the meeting by phone, call 651-964-6938 and enter conference ID: 853 624 113#.

Any questions or concerns may be directed to Planning & Zoning Director Matt Jacobson at 218-299-5005 or by emailing [Planning@co.clay.mn.us](mailto:Planning@co.clay.mn.us)

1. Call Meeting to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes from July 20, 2021, Meeting
5. Public Hearing(s):

**CYR LLC. – REQUEST FOR VARIANCE**

The applicant is seeking approval of an after-the-fact variance to the conditional use home occupation standards for platted subdivisions in the Clay County Development Code to allow the continuation of an existing business in Lot 3 Block 1 of Jepsons 1<sup>st</sup> Subdivision, 643 Hwy 9 S, Glyndon, MN 56547, Parcel ID 25.060.0103, Section 8, Township 139N, Range 46W in Riverton Township.

6. Unfinished Business
  - Matt Jacobson: Clay County Comprehensive Plan update
7. New Business
8. Adjournment

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